Saddle Mountain Service Corporation Board Meeting Minutes

May 18th, 2026

MT City Fire Station #2

Attendees:

Tom Hillesland, President

Mike Johnson, Vice President

Linda Kindrick, Treasurer

Josh Ault, Secretary

Joanna Haddon, Director

Kirk Fandry, Director

Meeting called to order at 6:35 PM

Minutes from last month's meeting: The meeting minutes from April were reviewed by board members. With no further corrections, Linda moved the monthly meeting minutes be approved. Kirk seconded. Motion passed unanimously.

Operator's report: Matt was unable to attend the meeting, but provided his report by e-mail ahead of time. Mike motioned for the operator's report to be approved. Joanna seconded. Motion passed unanimously.

Treasurer's report: Linda Kindrick presented the treasurer's report. The various reports were reviewed by the board. Joanna motioned for the Treasurer's report to be approved. Mike seconded. Motion passed unanimously.

Maintenance & Repair Committee Report: Mike presented the maintenance & repair committee report for the month. Of note, the surge relief valve has been ordered, with a 12 week lead time.

Old Business:

1. **Vegetation Control Contract:** After Tom reviewed last month's contract with Matt, this has now been completed and signed.

2. **Ground testing at reservoirs:** Mike is still working on this. He is currently looking for an electrician to perform the test. He has a few names he will call this week.

3. **Purchase a set of Standards:** The board discussed the benefits of purchasing a set of standards that the water operators can use for calibration and testing purposes. Tom made a motion to purchase a set

of standards from Hach. Kirk seconded. Motion passed unanimously. Mike will confirm the correct model numbers with Matt and make the purchase.

4. **Annual Meeting Nomination form**: The board is waiting on any last minute nominations. Josh will draft the nomination letter, including notice of the annual meeting, and provide to the board this week.

Other Old Business:

1. **Water operator coverage:** With the board's efforts the past months, we have the primary operator and meter reader positions filled. Additionally, two external on-call operators from RMO have been trained on our system. Based on the budget review, it may be prudent to stick with the current positions, instead of additionally filling the backup operator position. Tom has requested the board to consider this, and he will discuss it with Matt to gather his opinions. The board will reconvene on this topic next month.

2. **Budget Review and rate adjustment determination:** Tom presented the latest draft of the budget to the board. It was noted that costs are generally trending upwards. If rates do not need to be increased this year, it would be expected they increase next year. The decision is primarily based on whether a backup operator position is filled this year. If so, it is likely that base water rates will need to be increased. Otherwise, rates could remain steady for another year. The board will reconvene next month to discuss further once remaining operator positions have been determined.

3. **Depreciation and tax returns:** After reviewing the 990 tax form last month, Joanna asked for details on reporting depreciation. Linda investigated this and discovered inconsistencies with how this has been reported historically. Linda and Joanna will request guidance from the IRS on remediating this, and report back to the board prior to the next meeting.

4. **Well 5 pump serial number:** The well 5 pump serial number is needed to order replacement pumps. The board has been unable to find records with this information so far, but still needs to look through old paper records. Alternatively, a homeowner offered to help calculate the pump curve, which Mike will reach out to him to determine if that is feasible. If all other efforts come up short, the pump will have to be pulled and inspected. Tom recommends waiting until fall, after peak usage, to pull the pump out if necessary. At the June board meeting, discussion will take place regarding any progress.

New Business:

1. **Building Request Bridger Mtn:** A homeowner on Bridger Mtn submitted a building request, which was approved by the board via email earlier this month. This serves as formal documentation of the request and approval, and becomes part of the minutes.

2. **Lone Mtn Building Request:** The board reviewed a building request by another homeowner this month. With no concerns or issues noted, Linda made a motion to approve the request as presented. Mike seconded. Motion passed unanimously.

3. **Big Dipper blow-off valve realignment:** The board approved the spend for performing the realignment at last month's board meeting. This is scheduled to be performed on May 19th, and Tom will be available in person.

4. **Zoom renewal:** The board has held a Zoom license in order to conduct board meetings virtually, if necessary. As the license was coming up for renewal, it was re-evaluated if this was still needed. It was determined that since an existing license held by the secretary already includes Microsoft teams, the Zoom license would be cancelled to reduce costs.

With no further business noted, Joanna moved to adjourn. Linda seconded. Meeting adjourned at 08:09pm.

Submitted by: Josh Ault, Secretary

Next meeting – June 15th, 2026 at the fire house on Mission Mountain Road. The annual meeting will begin at 6:30 p.m., with the monthly board meeting starting thereafter.