

Saddle Mountain Service Corporation Board Meeting Minutes

October 20th, 2025

MT City Fire Station #2

Attendees:

Tom Hillesland, President

Mike Johnson, Vice President

Linda Kindrick, Treasurer

Josh Ault, Secretary

Kirk Fandry, Director

Mark Zitzka, Operator

Matt Weber, Backup Operator

Meeting called to order at 6:37 PM

Minutes from last month's meeting: The meeting minutes from September were reviewed by board members. One minor addition was noted by Linda Kindrick. With no other comments, Linda moved the monthly meeting minutes be approved. Mike Johnson seconded. Motion passed unanimously.

Operator's report: Mark Zitzka presented the operator's report. It was noted that the chlorine feed regulator needs to be overhauled per manufacturer's recommendations. Our old spare was not able to be rebuilt, and we can't operate without it to chlorinate the water. Board discussion: We will need purchase a new one then overhaul the currently installed unit and keep it as a backup. Kirk Fandry motioned to approve spending approximately \$1200 for a replacement. Mike Johnson seconded. Motion passed unanimously. With no other action items or comments, Linda motioned for the operator's report to be approved as presented. Josh Ault seconded. Motion passed unanimously.

Treasurer's report: Linda Kindrick presented the treasurer's report. The various reports were reviewed by the board. Tom Hillesland noted that the numbers for utility and water testing did not look correct. Linda agreed and will correct the numbers and send out the amended report. With no other comments, Mike Johnson moved to approve the treasurer's report. Kirk Fandry seconded. Motion passed unanimously.

Old Business:

1. **Set up snow plowing service for the season:** The board received the only response for a bid from Redemption Paint & Property Services. Linda motioned to approve hiring Redemption Paint & Property Services for snow plowing for the winter season. Mike Johnson seconded. Motion passed unanimously.

2. **Status on Inoperative Meters**: All known inoperative meters have been fixed or replaced. This effort is completed.
3. **SMSC Website Names renewal**: Completed.
4. **Monthly Meeting Minutes Reports SOP**: This has not been finished yet, but Josh Ault will have this done by the November meeting.
5. **Review revised excavation bill from 3 Brothers**: The final item that needs to still be completed is asphalt repair. Tom will work with 3 Brothers to see if it can be fixed this year, or if it needs to wait until spring.
6. **Isolation Valve and Curb Stop Locations**: Most items left are cost prohibitive due to needing locators. Work will be tracked as part of long term maintenance going forward. For the next meeting, Matt Weber will have a count of how many locations we know, and how many we are missing for record keeping purposes.
7. **Complete PRV Annual Maintenance in Vault on Lone Mountain**: Mike reviewed the procedure. This does not need a certified technician to repair, but will require multiple people. Mike & Tom will perform this task.
8. **Discussion on water operators**: For adequate coverage and sharing on-call responsibilities, the board will move to having three operators. Tom has constructed a notice that will be sent out to homeowners with a request for applications, as well as interview questions for applicants. Joanna, Linda, and Josh will help review the documents and get the notice sent out to all homeowners as a standalone document.

New Business:

1. **Deck & Roof addition request on Grassy Mtn**: A homeowner submitted a request for replacing their deck and adding a roof. Having discussed the request via email leading up to the meeting, the board had no further questions or documentation needed. Linda made a motion to approve the request. Kirk seconded. Motion passed unanimously.
2. **Remote read meters**: The Board reviewed pricing for remote read meters. At this time, it would be too cost prohibitive to move forward and replacements for existing meters are still available. Remote read meters will be considered further as older ones cannot be replaced. Documentation and pricing will be retained by the Board for record keeping.
3. **Building addition request on Grassy Mtn**: A homeowner submitted a request for an addition to their home. Everything was found to be done according to the bylaws. With no further items or documentation needed, Kirk Fandry made a motion to approve the request. Linda seconded. Motion passed unanimously.
4. **New building on Crazy Mtn**: The property has been hooked up to the water system. No outstanding items left, so this item will be closed out.
5. **Online water bill payments**: The Board reviewed a request for online bill payments. Multiple providers were considered, and pricing for each was reviewed. Additionally, the Board's accounting firm, ATS, was consulted. At this time, the Board decided it would be prohibitive in terms of cost,

time, and effort to move forward. The Board will document their findings and revisit this periodically. The original requestor will be emailed to notify them of the results with an explanation.

With no further business noted, Mike Johnson moved to adjourn. Josh Ault seconded. Meeting adjourned at 7:55pm.

Submitted by: Josh Ault, Secretary

Next meeting – November 17th, 2025 at the fire house on Mission Mountain Road at 6:30 p.m.