Saddle Mountain Service Corporation Board Meeting Minutes

June 15th, 2026

MT City Fire Station #2

Attendees:

Tom Hillesland, President

Mike Johnson, Vice President

Linda Kindrick, Treasurer

Josh Ault, Secretary

Joanna Haddon, Director

Kirk Fandry, Director

Matt Weber, Operator

Meeting called to order at 7:15 PM

Minutes from last month's meeting: The meeting minutes from May were reviewed by board members. Joanna moved the monthly meeting minutes be approved. Linda seconded. Motion passed unanimously.

Operator's report: Matt presented the operator's report. Matt noted that water usage has been sporadic lately, so keeping chlorine levels where they need to be is taking more time than usual. Mike motioned for the operator's report to be approved. Kirk seconded. Motion passed unanimously.

Treasurer's report: Linda Kindrick presented the treasurer's report. The invoice from the line break in January is still outstanding and Linda requested guidance on assessing late fees and how to proceed. The board determined that assessing late fees is not necessary, and that the invoice may need to be written off at the end of the year. It will remain on the books until that time. Additionally, Linda reported her progress on tax return depreciation reporting. Through discussions with other bookkeeping firms, it was confirmed that tax returns since 2016 will likely need corrected. The board recommended Linda assess how much it will cost for the amendments to be done and report back next month. Linda was also asked to research figures and costs for moving to a new accounting firm and bring that information to the board next month. Kirk motioned for the Treasurer's report to be approved. Mike seconded. Motion passed unanimously.

Maintenance & Repair Committee Report: The committee report was presented during the annual meeting, and no additional items were noted.

Old Business:

1. **Grounding at reservoirs:** Mike is handing the project off to Kirk, who will begin working on it over the next month.

2. **D&O Insurance Review**: Joanna reviewed the insurance policy and found no issues. This action item will be closed out.

3. **Combined curb stop & other located items list:** Matt has made progress this month, but noted trouble locating a curb stop at one residence. Kirk knows the original homeowner, and will call him to see if he remembers where it is, and report back to Matt.

New Business:

1. **Homeowner request for house painting**: A homeowner submitted a request to repaint their house. The board saw no issues with the submitted plans and Linda motioned to approve the request as submitted. Mike seconded. Motion passed unanimously.

2. **Homeowner request for billing change**: A homeowner submitted a request for SMSC to bill their renters directly each month, rather than sending them the water bill. The board decided to stick with the previous decision on the topic and that the property owner would receive the bill as they are ultimately responsible for payment.

3. **Notes from the pumphouse:** Joanna is going to write these up and send them out. This will include notification to homeowners of keeping rates steady for the next year.

4. **Annual Board of Directors Change**: With the change in board members, it was noted that various systems and accounts will need updated or transferred.

    a. Linda will update ATS

    b. Linda will reinstate base water rate for outgoing board members, and adjust the rate for new board members

    c. Josh will update the Secretary of State

    d. Linda and Joanna will update First Interstate Bank

    e. Tom will cancel his credit card and Joanna will apply for a new one

    f. Linda and Joanna will update Northwestern Energy

    g. Tom provided a copy of fiduciary responsibilities and role responsibilities to all board members during the meeting

5. **Central location for digital file storage**: In order to facilitate better collaboration, the board discussed having a centralized location to store digital files. Josh offered to write up a few options and will email them to the board in the coming week.

With no further business noted, Joanna moved to adjourn. Mike seconded. Meeting adjourned at 08:25pm.

Submitted by: Josh Ault, Secretary

Next meeting – July 20th, 2026 at the fire house on Mission Mountain Road at 6:30 p.m.